

Constitution and Associated Documents – Proposed Changes

Section and Reference	Existing Text	Proposed amendment including revised text if appropriate														
<p>Officer Delegation Scheme</p> <p>Section 10: Director of Commissioning and Asset Management</p> <p>CAM12, CAM13, CAM14, CAM21</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">REF</th> <th style="text-align: center;">Excluded children</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">CAM12</td> <td>To ensure that appropriate education provision is in place for any children or young people excluded from school or for any other reason without a school place.</td> </tr> <tr> <td style="text-align: center;">CAM13</td> <td>To follow prescribed duties of the local authority with regard to an exclusion from a school and review of exclusion according to the Education Act 2002 and the School Discipline (Pupil Exclusions and Reviews) (England) Regulations 2012.</td> </tr> <tr> <td style="text-align: center;">CAM14</td> <td>To ensure that full time education is provided from the sixth day of exclusion for pupils permanently excluded or excluded for a fixed term of more than 5 days.</td> </tr> <tr> <td></td> <td>The Education Act 1996 Section 19 (3A) and (3B). Secondary: Education Provision of Full-Time Education for Excluded Pupils) England Regulations 2007 (SI 2007/1970).</td> </tr> <tr> <td></td> <td style="text-align: center;">Home tuition</td> </tr> <tr> <td style="text-align: center;">CAM21</td> <td>To authorise home tuition.</td> </tr> </tbody> </table>	REF	Excluded children	CAM12	To ensure that appropriate education provision is in place for any children or young people excluded from school or for any other reason without a school place.	CAM13	To follow prescribed duties of the local authority with regard to an exclusion from a school and review of exclusion according to the Education Act 2002 and the School Discipline (Pupil Exclusions and Reviews) (England) Regulations 2012.	CAM14	To ensure that full time education is provided from the sixth day of exclusion for pupils permanently excluded or excluded for a fixed term of more than 5 days.		The Education Act 1996 Section 19 (3A) and (3B). Secondary: Education Provision of Full-Time Education for Excluded Pupils) England Regulations 2007 (SI 2007/1970).		Home tuition	CAM21	To authorise home tuition.	<p>No change to text.</p> <p>Delegations to be moved to HECS as agreed with Jacqui Old.</p> <p>Sub-Delegation if applicable goes to 'Senior School Improvement Officer (Vulnerable Learners)'</p>
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	<p>Reason for proposed change:</p> <p>The team carrying out these functions moved to HECS approximately 2019/20 as part of a restructure. However, the delegations were not moved at that time. This change is to move the delegations to the correct team/service carrying out the function(s).</p>															

	<p>Implications of proposed change:</p> <ul style="list-style-type: none"> • Finance and other resource implications: N/A • Legal implications: N/A • Consultation/Engagement undertaken (internal and external): Consultation carried out with the Director for Commissioning & Asset Management and the Director for Children's & Adult Services, as well as the respective Senior Managers/Service Managers • Human Rights implications: N/A • Equalities and Diversity implications: N/A • Risk Management implications: N/A • Crime and Disorder implications: N/A • Environment and Sustainability implications: N/A 						
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<p>Officer Delegation Scheme</p> <p>Section 10: Director of Commissioning and Asset Management</p> <p>CAM16</p>	<table border="1"> <thead> <tr> <th data-bbox="595 922 719 965">REF</th> <th data-bbox="719 922 1673 965">Home to school transport</th> </tr> </thead> <tbody> <tr> <td data-bbox="595 965 719 1192">CAM16</td> <td data-bbox="719 965 1673 1192">To promote Sustainable Modes of Travel to assess general school travel needs and to publish a strategy to promote the use of sustainable modes of travel to meet the school travel needs of the area and publish a summary each academic year. (Education Act 1996, section 508A. Statutory Instrument 2008 No 3093. The School Information Act 2008).</td> </tr> </tbody> </table>		REF	Home to school transport	CAM16	To promote Sustainable Modes of Travel to assess general school travel needs and to publish a strategy to promote the use of sustainable modes of travel to meet the school travel needs of the area and publish a summary each academic year. (Education Act 1996, section 508A. Statutory Instrument 2008 No 3093. The School Information Act 2008).	<p>No change to text.</p> <p>Delegation to be moved to Regeneration and Economic Development as agreed with the Director of Regeneration and Economic Development and the Integrated Transport Manager</p> <p>Sub-Delegation if</p>
REF	Home to school transport						
CAM16	To promote Sustainable Modes of Travel to assess general school travel needs and to publish a strategy to promote the use of sustainable modes of travel to meet the school travel needs of the area and publish a summary each academic year. (Education Act 1996, section 508A. Statutory Instrument 2008 No 3093. The School Information Act 2008).						

		<p>applicable goes to the Integrated Transport Officer</p> <p>Delivery Officer would be the Capita Network Business Manager</p>
	<p>Reason for proposed change:</p> <p>The team responsible for sustainable transport strategies and scholars' buses reports to the Director for Regeneration and Economic Development (previously reported to the Director of Environment, Housing and Leisure).</p>	
<p>Implications of proposed change:</p> <ul style="list-style-type: none"> • Finance and other resource implications: N/A • Legal implications: N/A • Consultation/Engagement undertaken (internal and external): Consultation carried out with the Director for Regeneration and Economic Development and the Integrated Transport Manager. • Human Rights implications: N/A • Equalities and Diversity implications: N/A • Risk Management implications: N/A • Crime and Disorder implications: N/A • Environment and Sustainability implications: N/A 		
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<p>Officer Delegation Scheme</p> <p>Section 10: Director of Commissioning and Asset Management</p> <p>CAM22 and CAM23</p>	<table border="1"> <tr> <td></td> <td>Non-attendance at school</td> </tr> <tr> <td>CAM22</td> <td>To deal with all cases of non-attendance at school.</td> </tr> <tr> <td>CAM23</td> <td>To grant leave of absence to pupils in special cases.</td> </tr> </table> <p>Reason for proposed change:</p> <p>Functions carried out by individual schools and not by the Local Authority</p>		Non-attendance at school	CAM22	To deal with all cases of non-attendance at school.	CAM23	To grant leave of absence to pupils in special cases.	<p>To be removed and numbering on the following delegations to be adjusted accordingly.</p>
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CAM23	To grant leave of absence to pupils in special cases.							
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<p>Section and Reference</p>	<p>Existing Text</p>	<p>Proposed amendment including revised text if appropriate</p>						

<p>Officer Delegation Scheme</p> <p>Section 12: Director of Environment, Housing & Leisure</p> <p>EHL6, EHL164, EHL168 and EHL170</p>	<table border="1"> <thead> <tr> <th data-bbox="600 228 719 276">Ref</th> <th data-bbox="730 228 1664 276">General</th> </tr> </thead> <tbody> <tr> <td data-bbox="600 284 719 427">EHL6</td> <td data-bbox="730 284 1664 427">To enter into negotiations with persons who lease premises from the Authority, to incorporate a covenant into such contracts forbidding tenants from having in possession or supplying combat knives or other offensive weapons.</td> </tr> <tr> <th data-bbox="600 435 719 483">Ref</th> <th data-bbox="730 435 1664 483">Cultural and Leisure</th> </tr> <tr> <td data-bbox="600 491 719 563">EHL164</td> <td data-bbox="730 491 1664 563">To determine applications relating to sites for circuses and caravan rallies.</td> </tr> <tr> <td data-bbox="600 571 719 675">EHL168</td> <td data-bbox="730 571 1664 675">To negotiate terms for the letting of appropriate sites under the control of Environment and Leisure services for fairs and circuses.</td> </tr> <tr> <td data-bbox="600 683 719 746">EHL170</td> <td data-bbox="730 683 1664 746">To determine applications for the use of metal detectors on land under the control of Environment and Leisure services.</td> </tr> </tbody> </table>	Ref	General	EHL6	To enter into negotiations with persons who lease premises from the Authority, to incorporate a covenant into such contracts forbidding tenants from having in possession or supplying combat knives or other offensive weapons.	Ref	Cultural and Leisure	EHL164	To determine applications relating to sites for circuses and caravan rallies.	EHL168	To negotiate terms for the letting of appropriate sites under the control of Environment and Leisure services for fairs and circuses.	EHL170	To determine applications for the use of metal detectors on land under the control of Environment and Leisure services.	<p>No change to text.</p> <p>Delegation to be moved to Commissioning & Asset Management under the Strategic Property sub-heading.</p>
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EHL170	To determine applications for the use of metal detectors on land under the control of Environment and Leisure services.													
<p>Reason for proposed change:</p> <p>Changes due to the deletion of the Director of Environment, Housing & Leisure post requiring all EHL delegations to be reassigned to alternative Directors.</p>														
<p>Implications of proposed change:</p> <ul style="list-style-type: none"> • Finance and other resource implications: N/A • Legal implications: N/A • Consultation/Engagement undertaken (internal and external): Consultation carried out with SMT and Allison Mitchell • Human Rights implications: N/A • Equalities and Diversity implications: N/A • Risk Management implications: N/A • Crime and Disorder implications: N/A • Environment and Sustainability implications: N/A 														

	Proposed by: Mary Nergaard Service Area: Commissioning & Asset Management Contact Tel. No: 0191 643 8091
	Head of Service sign-off: (please insert a cross in the box) <input checked="" type="checkbox"/>